



Broadstairs & St Peter's Town Council

15 September 2021

To: Members of the Community Assets Committee:
Cllrs Bailey, B. Bayford, R. Binks, R.K. Binks, D. Saunders, M. Saunders, J Savage

Notice is given of a meeting of the **Community Assets Committee**
on **Monday 20 September at 7pm in the Council Chamber, Pierremont Hall**

Kirsty Holroyd
Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

To receive declarations of interest in accordance with the Code of Conduct adopted by the Council on 16th July 2012.

3. MINUTES

To receive and approve the minutes of the meeting held on 16 August 2021.

4. PIERREMONT HALL

- a) To receive and consider the report of the Facilities Officer
- b) To receive detailed updates on the following
 - Stella Maris snagging
 - Fire Survey Report
 - Works to railings update
 - TDC owned CCTV room
- c) To consider phase 3 – Development of Basement
- d) To consider a request from Age UK Thanet

5. RETORT HOUSE

To receive a verbal update on the UKPN power upgrade from the Deputy Town Clerk.

6. OFFICERS' SCOPE OF RESPONSIBILITY

To discuss formalising a scheme of delegation permitting the Town Clerk to exercise certain functions on behalf of the committee between meetings.

The following business is to be undertaken in accordance with the provisions of standing orders 3d, with a resolution made to exclude the public due to the confidential nature of the business.

7. TENANCIES

a) Pierremont Hall

i) To bring to members' attention such matters as require discussion.

ii) Tenants' service charges.

b) Retort house

To bring to members' attention such matters as require discussion.

8. DATE OF NEXT MEETING

Monday 15 November at 7pm in the Council Chamber, Pierremont Hall